

The 'Better Decision Making' tool has been designed to help you consider the impact of your proposal on the health and wellbeing of communities, the environment, and local economy. It draws upon the priorities set out in our Council Plan and will help us to provide inclusive and discrimination-free services by considering the equalities and human rights implications of the decisions we make. The purpose of this tool is to avoid decisions being made in isolation, and to encourage evidence-based decision making that carefully balances social, economic and environmental factors, helping us to become a more responsive and resilient organisation.

The Better Decision Making tool should be used when proposing new projects, services, policies or strategies, or significant amendments to them. The tool should be completed at the earliest opportunity, ideally when you are just beginning to develop a proposal. However, it can be completed at any stage of the decision-making process. If the tool is completed just prior to the Executive, it can still help to guide future courses of action as the proposal is implemented.

**The Better Decision Making tool must be attached as an annex to Executive reports. A brief summary of your findings should be reported in the One Planet Council / Equalities section of the report itself.**

Guidance to help you complete the assessment can be obtained by hovering over the relevant question.

Please complete all fields. If you wish to enter multiple paragraphs in any of the boxes, hold down 'Alt' before hitting 'Enter'.

#### Introduction

Service submitting the proposal:	Housing Services
Name of person completing the assessment:	Denis Southall
Job title:	Head of Housing Services
Directorate:	HHASC
Date Completed:	
Date Approved (form to be checked by head of service):	

#### Section 1: What is the proposal?

1.1	<b>Name of the service, project, programme, policy or strategy being assessed?</b> Reprocurement of the managed stores service contract for Building Services
1.2	<b>What are the main aims of the proposal?</b> To successfully reprocure the managed stores service contract in order to maintain and improve on current level of service and financial performance
1.3	<b>What are the key outcomes?</b> Consistently great value materials costs, and timely and efficient supply/delivery of those materials, tools, and appliances for our reactive repairs, voids and planned maintenance services

#### Section 2: Evidence

2.1	<b>What data / evidence is available to support the proposal and understand its likely impact?</b> (e.g. hate crime figures, obesity levels, recycling statistics) benchmarking of the existing managed stores contract has been carried out against the best prices available through on-line suppliers - this shows an average saving of 3% against the top 20 items used. The same managed stores methodology/mode of operation is replicated in the reprocurement proposal - benchmark detail is attached in appendix 1 of report
2.2	<b>What public / stakeholder consultation has been undertaken and what were the findings?</b> key stake holders across CYC - including staff, and managers in Building Services, Housing & Community Safety SMT, Highways, Procurement and Legal - Staff from University of York's Procurement team
2.3	<b>Are there any other initiatives that may produce a combined impact with this proposal?</b> (e.g. will the same individuals / communities of identity also be impacted by a different project or policy?) The restructure of Building Services (due to complete in January 2018), and establishment of new team leader posts, and contract coordinators posts, will introduce improved performance management, contract management, and budgetary management skills into the department - ensuring that the benefits of this contract are maximised.